

**2018 RAVENNA RAILROAD FESTIVAL**  
**Ravenna, Kentucky 40472**  
**FOOD BOOTH APPLICATION**

**Location:** Ravenna Veterans Memorial Park (blacktop drive area)

**Set Up Times:** Saturday, Sept. 22, 2015 (6:00 a.m. to 8:00 p.m.)

\*If you plan to use a Pepsi or Coke wagon, arrange for a representative of your organization to be there to sign off on their forms.

**All vehicles must be out of the food court area no later than 8:00 a.m. Saturday. No vehicles will be permitted in the food court area during Festival operation hours for safety reasons.**

**Closing Time: Saturday, September 22, 8:00 PM.**

**Registration Fee: \$75.00**

**Please Read Carefully:**

1. **The festival food court committee is responsible for space assignments.** Spaces will be assigned according to length, electrical needs and food items. Early arrival doesn't mean that you get to pick your space. **No spaces will be assigned until registration fee is paid and proof of insurance is received.** Submitting an application doesn't guarantee a vendor space. We're looking for a variety of foods, but are limited on spaces. If your application isn't accepted, your check will be returned to you. The deadline for receipt of registration fees and proof of insurance is **4:00 p.m., Friday, Sept. 7, 2018.** **No exceptions!** This rule applies to all vendors – local or out-of-town.
2. Failure to comply with the deadline date may result in your spot being offered to a vendor on the waiting list.
3. No refunds will be given after space is confirmed.
4. Please submit a tentative menu for committee files. While there are no restrictions on menu items other than alcohol, the committee has observed that booths with new items or standard items prepared in a new or different way make more money. We encourage you to be creative.
5. The festival will not permit any food vendor to sell non-food items within the food court area.
6. Vendors will be expected to clean up their assigned area before leaving. If you need to dispose of grease, please bring a closable container to hold it. The committee will take it to be recycled. If you are using a Pepsi or Coke wagon, we need to know when it will be picked up.\*
7. Vendors are responsible for paying their own sales tax, if applicable.
8. Vendors must have a valid current food permit from our local health department. (They will inspect you and issue the permit after you have set up).
9. All vendors are responsible for providing their own shelter, a heavy-duty extension cord for hook-up, water hose, fire extinguisher, spill absorbent for grease spills, and any other items mandated by the Health Department and/or the Fire Department.
10. **All vendors must submit a copy of liability insurance coverage with application.**

**2018 RAVENNA RAILROAD FESTIVAL  
FOOD COURT APPLICATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE:  
(DAY) \_\_\_\_\_ (EVENING) \_\_\_\_\_

(CELL PHONE) \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

MENU: (IF MORE ROOM IS NEEDED, PLEASE USE BACK OF THIS SHEET)

TRAILER SIZE, INCLUDING BUMPER & HITCH: \_\_\_\_\_

If additional room is needed for entry and access, please include. **THIS IS IMPORTANT FOR GETTING THE FOOD COURT ORGANIZED!**

ELECTRICAL NEEDS: Circle all that apply: 110 V      220 V  
Amperage: 20 30 60

Planned times for arrival and set-up.  
Saturday                      6:00 a.m. – 8:00 a.m.

Make checks payable to: **Ravenna Railroad Festival**

Mail completed registration form, proof of insurance & check or money order (Do Not Send Cash) to:  
**Ravenna Railroad Festival Food Court Committee, Attn: Festival Chairman, 620 Main Street, Ravenna,  
KY 40472. There is a \$25.00 fee for all returned checks.**

**Disclaimer: I understand that there are inherent risks involved in participating in this festival; and we do hereby waive, release, absolve, indemnify, and agree to hold blameless the City of Ravenna, and festival organizers, supervisors, participants, and staff personnel. Please sign & date below.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## **ELECTRICAL INFORMATION FORM**

The National Electrical Code states that a conductor of X size is only allowed to be used up to Y amperage. The following chart shows examples:

X (size of conductor)	Y (maximum amperage)
14 wire	15 amperage
12 wire	20 amperage
10 wire	30 amperage
8 wire	40 amperage
6 wire	60 amperage

All receptacles and plugs must be UL listed and rated to exacting amperages. It is necessary for you to have the appropriate plugs to hook up your equipment.

**IMPORTANT:** No one will be allowed to be wired directly into the panel boxes. There will be a plug assigned to each vendor according to the information submitted with this application. It is your sole responsibility to have the appropriate male plug for the standardized UL listed receptacles.

There will be an electrician available to energize all necessary breakers. In the event that your equipment is not capable of running on the amperage for the approved UL listed cords and plugs you have provided, you will be responsible for supplying any additional cords or connectors necessary to upgrade your equipment to meet NEC standards.